BIKE COMMITTEE OFFICER MEETING MINUTES
Associated Students
January 22, 2016, 2:00PM
Student Resource Building

CALL TO ORDER 2:10 by Wu

A. MEETING BUSINESS

A-1. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Note:</th>
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</thead>
<tbody>
<tr>
<td>Tiffany Wu Chair</td>
<td>Present</td>
<td>Sarah Siedschlag</td>
<td>Present</td>
</tr>
<tr>
<td>Tiffany Yeh Administrative Coordinator</td>
<td>Present</td>
<td>Krystalin Bullicer Associate Officer</td>
<td>Present</td>
</tr>
<tr>
<td>Ines Hernandez Project Manager</td>
<td>Absent (Excused)</td>
<td>Cynthia Jiang Associate Officer</td>
<td>Present</td>
</tr>
<tr>
<td>Constantine Chong Finance Manager</td>
<td>Present</td>
<td>Kevin Jin Mei Associate Officer</td>
<td>Present</td>
</tr>
<tr>
<td>Lianna Nakashima Media Coordinator</td>
<td>Present</td>
<td>Stacy Kowsz GSA Representative</td>
<td>Absent (Excused)</td>
</tr>
</tbody>
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A-2. Acceptance of Excused Absences and Proxies

Motion/Second: Wu/Jiang
Bullicher calls to question
Motion approved by consent

B. PUBLIC FORUM

a. General Announcements
b. Appreciations/Concerns
c. Request to have item added to today’s agenda

C. REPORTS

C-1. Associate Officer(s) Report
C-2. Administrative Coordinator Officer Report

a. Asked Dennis about putting up adhesive signs and he said it would be best to continue the horizontal signs that already exist on campus. He has requested for an estimate.

b. Dennis asked me if we would like to set up a meeting with the department heads of MSRB and Bren for the bike lot. Told him it would be best to have Ines and Tiffany Wu in the meeting
c. Asked Dennis about the cost of the next portion of the bike path expansion/improvement. He said it would the same cost. Would we like to allocate the same $12k for the next portion or request a full estimate?
   i. Sarah: I think it would be best to ask for the estimate before allocating money.
d. Can someone please stop by the SAASB Roundabout to take down signs and put them in the office

C-3. **Education Officer Report**
   a. Wu: looking for the officer right now

C-4. **Project Manager Report**
   a. Was able to replace and fix most of the air pumps on campus with Jamey, but one still needs to be replaced
   b. Will only be able to attend IVBDA event on Feb 24 or March 2 for the first day
   c. Emailed Dennis about the possibility of scheduling a meeting with Bren and MSRB administrators and is wondering who would like to attend to schedule the meeting accordingly.
      i. best to just schedule the meeting first and then see who can attend

C-5. **Media Coordinator Report**
   a. need to have the bike comm shirt design made
   b. education event for hall council date is to be determined
   c. bike sale is on the 25th

C-6. **Finance Manager Report**
   a. Doing the budget after this, will bring back when done

C-7. **Chair Report**
   a. Talked to Victor in Sierra Madre, he wants to put a fix-it station in there
      i. Yeh: Help with consulting, but we should not be paying for it, this is RHA’s cost
      ii. Wu: he mostly had questions about getting one not about having the committee chip in

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**D. ACCEPTANCE of AGENDA/CHANGES to AGENDA**

*Motion/Second: Wu/ Jiang*
*Nakashima calls to question*
*Motion approved by consent*

**E. ACCEPTANCE of ACTION SUMMARY**

**E-1. Acceptance of Minutes from 1/15/16**

*Motion/Second: Wu/ Yeh*
*Nakashima calls to question*
*Motion approved by consent*
F. DISCUSSION ITEMS

F-1. Vice Chair Position
1. Yeh: I talked to Sarah about not replacing the Vice Chair position since we’ve already had two resign and Hilay was only on for two weeks at the end of the quarter. I believe she was only at two meetings. We got by fine without a vice chair anyway.
2. Wu: We just need to report to senate
3. Jin: what if we just pull an associate officer
4. Sarah: you need to follow a consistent pattern with recruitment, so if you usually have open recruitment you can’t just internally appoint.
5. Jin: Would it be okay if I just unofficially take over the vice chair responsibilities?
6. Committee is okay with this

F-2. EAB Sustainability Initiative
1. Nick, co-chair of EAB, pushing for a office of sustainability
   a. Network between different departments
   b. Looking for a letter of support
   c. Sarah: Looking to establish sustainability so that people like Jamey could have a job description with sustainability because staff work on sustainability projects but it isn’t part of their job description, this would help with our education campaign
   d. money exists for sustainability, so there isn’t any fees going on
2. Wu: We will create a letter of support, google doc for why we support
3. Nick: no specific date for when we need it, at least before this quarter, week 7
   a. Will be on senate agenda
4. Motion to Support the Creation of an Office of Sustainability at UCSB
   Motion/Second: Yeh/ Jin
   Nakashima calls to question
   Motion approved by consent

F-3. Working with Bike Shops for student discounts
1. Jin: Working at a bike shop in Goleta and it seems like it would be a good idea for local bike shops to give student discounts. However UCSB is more connected with IV so we don’t want to hurt local businesses
2. Chong: The only thing I could think about is if they give a discount, we could put their business logo on something
3. Yeh: if we did this, bike shops in IV mainly have student customers, so if we asked them for a discount they would lose money and they don’t need more advertising, they have steady business

F-4. IVBDA Bike Safety event handout
1. Wu: making handouts would be unsustainable, so maybe we can just make one main copy to have at the table
2. Yeh: We can just pass out stickers and make a poster that advertises our meeting times
3. Lianna: I have something like that made

**G. Campus Improvement Updates**

**G-1. Bike Path Maintenance Is Happening Today!**

**ADJOURNMENT 2:57**

*Motion/Second: Yeh/ Jin*

*Chong calls to question*

*Motion approved by consent*